



**SOKONGAN (SUPPORT)
KEWANGAN (FINANCE)**

**PEJABAT BURSAR
(BURSAR'S OFFICE)**

Kod Dokumen / (Document Code): SOK/KEW/BR001/BUY

**BORANG PENDAFTARAN AGENSI/INDIVIDU
(AGENCY/INDIVIDUAL REGISTRATION FORM)**

*Sila tandakan (✓) pada kotak berkenaan
(Please tick(✓) at the relevant box)*

Untuk Kegunaan Pejabat Bursar
For Use of Bursar's Office
No. ID
ID No :

Jenis Permohonan : (i) Pendaftaran Baharu ☐ (ii) Kemaskini ☐
(Type of Application) (New Registration) (Update)

Kategori : (i) Agensi ☐ (ii) Individu ☐ :.....
(Category) (Agency) (Individual)

(Sila nyatakan Please State)

1. Nama (Name)	:			
2. No. K.P/Passport (NRIC No./Passport)	:			
3. Alamat Lengkap (Full Address)	:			
		Poskod (Postcode)		Negeri (State)
4. No.Telefon (Telephone No.)	:			
5. E-mel rasmi (diwajibkan) Official e-mail (Mandatory)	:			
6. Nama dan Alamat Bank Untuk Pembayaran Dibuat: (Name and Bank Address For Payment Purposes:)				
Nama Bank (Name of Bank)	:			
No. Akaun Bank (Bank Account No.)	:			

7. Saya mengesahkan maklumat di atas adalah benar dan disertakan dokumen sokongan seperti berikut untuk pendaftaran serta bersetuju dengan pelaksanaan bayaran secara terus ke akaun bank (EFT). <i>(I have verified that the above information is true and enclosed are the supporting documents for registration and I agree that payment is done directly to the bank account (EFT).)</i> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">(i) Salinan surat arahan pembayaran daripada PTJ/Surat lantikan <i>(Copy of payment instruction from PTJ/Appointment letter)</i></td> <td style="width: 10%; text-align: center;">☐</td> </tr> <tr> <td>(ii) Salinan kad pengenalan/passport <i>(Copy of NRIC/Passport)</i></td> <td style="text-align: center;">☐</td> </tr> <tr> <td>(iii) Salinan buku bank/penyata bank terkini <i>(Copy of bank book/latest bank statement)</i></td> <td style="text-align: center;">☐</td> </tr> <tr> <td>(iv) Salinan invoice (jika berkaitan) <i>[Copy of invoice (if any)]</i></td> <td style="text-align: center;">☐</td> </tr> <tr> <td>(v) Salinan Borang Permohonan Bayaran Melalui Bank Deraf/Pindahan Bank (SOK/KEW/BR037/BYR) (Jika Berkaitan) <i>Copy of Payment Application Form via Bank Draft/Bank Transfer (SOK/KEW/BR037/BYR) (if any)</i></td> <td style="text-align: center;">☐</td> </tr> </table>		(i) Salinan surat arahan pembayaran daripada PTJ/Surat lantikan <i>(Copy of payment instruction from PTJ/Appointment letter)</i>	☐	(ii) Salinan kad pengenalan/passport <i>(Copy of NRIC/Passport)</i>	☐	(iii) Salinan buku bank/penyata bank terkini <i>(Copy of bank book/latest bank statement)</i>	☐	(iv) Salinan invoice (jika berkaitan) <i>[Copy of invoice (if any)]</i>	☐	(v) Salinan Borang Permohonan Bayaran Melalui Bank Deraf/Pindahan Bank (SOK/KEW/BR037/BYR) (Jika Berkaitan) <i>Copy of Payment Application Form via Bank Draft/Bank Transfer (SOK/KEW/BR037/BYR) (if any)</i>	☐
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(Tandatangan Pemohon) <i>(Signature of Applicant)</i>	Pengesahan: (Verification) (Tandatangan & Cap PTJ) <i>(Signature & PTJ's Stamp)</i>										
Pegawai PTJ untuk dihubungi <i>(PTJ Officer to be contact)</i> Nama : <i>(Name)</i> No telefon: <i>(Telephone No.)</i>											
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Nota :

1. Bagi permohonan kemaskini, sila lampirkan dokumen sokongan berkaitan. (Contoh: penyata bank)
Note: For update application, please attach relevant supporting documents (Example: bank statement).
2. Pastikan penyata bank yang dilampirkan mempunyai logo bank dan nombor akaun pemohon.
Make sure the bank statement has the bank logo and applicant's account number.