UPM
UNIVERSITI PUTRA MALAYSIA
BERILMU BERBAKTI

FAKULTI
PENGAJIAN PENDIDIKAN
FACULTY OF EDUCATIONAL STUDIES
فاكولتي ڤڠاجين ڤندیديقن

POSTGRADUATE HANDBOOK

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prepared by,
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INTRODUCTION

The Faculty of Educational Studies of Universiti Putra Malaysia was established on 15th January 1975 to become a renowned center of excellence in the areas of education and human resource development in this region and aspires to be recognized internationally. This faculty carries four primary functions which are:

i. to conduct teacher education programmes,
ii. to conduct post-graduate programmes in the fields of educational studies and human resource development,
iii. to provide extension programmes and consultancy services within the university as well as to the community at large, and
iv. to conduct research in educational studies and human resource development areas.

With about 48 years of experience and recognition as one of the top 300 education faculty in the world, the Faculty of Educational Studies, Universiti Putra Malaysia, is an established institution that provides outstanding programs and an environment for students to grow and enhance their knowledge in various fields of education and human resource development. The faculty offers graduate programme degrees comprising of the Master of Science degree (M.S.), Master of Education degree (M.Ed.), Master of Human Resource Development (M.HRD) and Doctor of Philosophy degree (Ph.D.) which are up to date, current and futuristic.

The Faculty of Educational Studies is determined to prepare professionals for leadership roles in education, extension work, and human resource development. Thus, we welcome students from various professional fields; teachers, counsellors, administrators and professionals. The diversity of our students will stimulate and inspire innovative minds toward nurturing future leaders of the 21st century.

To ensure excellence in students' learning, 98 % of academic staff are Ph.D. degree holders with vast experience in their field of teaching and research. They work closely with schools, communities, training institutions, and other public and private organizations to address problems and cultivate innovative intelligent solution.

FACILITIES

The faculty promotes a synergistic education atmosphere where the community at large encourages opportunities for graduate students to work with the faculty members in various research areas. In addition to the creative environment, the faculty is well equipped with student infrastructure, including an auditorium, resource centre, lecture halls, smart classrooms, seminar rooms, private study space, discussion space, meeting rooms and students' lounge.

MISSION OF THE FACULTY

To make meaningful contributions to the Creation of Prosperity and Development of the Nation and the Well-Being of All Human Beings through the Exploration and Dissemination of Knowledge

VISION OF THE FACULTY

The objectives of graduate education at the Faculty of Educational Studies are:

» GOAL 1

Produce resilient graduates who can withstand challenges.

» GOAL 2

Establish Research and Innovation hubs that generate value-based, sustainable ecosystem.

» GOAL 3

Create a sustainable industry and community networking ecosystem.

» GOAL 4

Strengthen Agriculture and Food Security Resilience.

» GOAL 5

Strengthen institutional governance, financial and green practices, and sustainability.

PROGRAMME OFFERED

MASTER OF EDUCATION (M.Ed.)

Programme Requirements

The Master of Education degree will be conferred to graduate students who meet the following requirements:

1. Maintain a Cumulative Grade Point Average (CGPA) of at least 3.00.
2. Completed all courses (40/43 credits, 51 credits for Guidance and Counselling) within the time specified by the School of Graduate Studies.

Fields of study offered under Master of Education

1. Curriculum and Instruction
2. Educational Administration
3. Educational Psychology
4. Instructional Technology and Innovation
5. Guidance and Counselling
6. Physical Education
7. Sports Science
8. Teaching of English as a Second Language
9. Malay Language Education
10. Technical and Vocational Education

MASTER OF HUMAN RESOURCE DEVELOPMENT (M.HRD)

Programme Requirements

The Master of Human Resource Development degree will be conferred to graduate students who meet the following requirements:

1. Maintain a Cumulative Grade Point Average (CGPA) of at least 3.00.
2. Completed all courses (40/43 credits) within the time specified by the School of Graduate Studies.

MASTER OF SCIENCE (M.S.)

Programme Requirements

The Master of Science degree will be conferred to graduate students who meet the following requirements:

1. Maintain a Cumulative Grade Point Average (CGPA) of at least 3.00.
2. Successfully enrolled for and passed two (2) research courses (Research Methods and Statistics) as required by the Faculty.
3. Register for **SPS5999 (Master Research)**. At the end of the programme a student has to submit a thesis based on the research conducted. The thesis will be examined, and a viva voce will be performed to determine the student's competency in the field of study.
4. Register for and pass a graduate seminar course, **SPS5903 (Seminar).** The student must present their research proposal in this seminar course.
5. Students in the Master of Science degree programme who commenced their study from the Second Semester of 2016/2017 onwards are **required to publish the findings of their research in a journal article(s)**

    a. **The criteria of the publication for Master's degree is one (1) journal article published or accepted (in Citation Indexed Journal)**

Fields of study offered under Master of Science

1. Curriculum and Instruction
2. Educational Administration
3. Educational Psychology
4. Sociology of Education
5. Educational Technology
6. Extension Education
7. Guidance and Counselling
8. Human Resource Development
9. Moral Education
10. Physical Education
11. Sports Science
12. Teaching of English as a Second Language
13. Malay Language Education
14. Teaching of Malay Literature
15. Technical and Vocational Education
16. Health Education and Communication

DOCTOR OF PHILOSOPHY (Ph.D.)

Programme Requirements

The Doctor of Philosophy degree will be conferred to graduate students who meet the following requirements:

1. Maintain a Cumulative Grade Point Average (CGPA) of at least 3.00.
2. Successfully enrolled for and passed two (2) research courses as required by the Faculty.
3. Register for **SPS6999 (Doctoral Research)**. A student has to submit a Doctor of Philosophy thesis at the end of the programme based on the research conducted. The thesis will be examined, and a viva voce will be performed to determine the student's competency in the field of study.
4. Students must pass a comprehensive written and oral examination. The examination will occur once the student has completed all courses as specified in the programme of study. Students are permitted to sit for the comprehensive examination not more than two times.
5. Before conducting a doctoral study and after passing the comprehensive examination, the student must present a Ph.D. research proposal at the faculty level for approval from the Faculty Graduate Study Committee. The Ph.D. student must register for **SPS6903 (Seminar)** by the second (2) semester to present their Ph.D. research proposal. This course will be graded as (M) Satisfactory/(TM) Unsatisfactory.
6. Students in Ph.D. programmes who commenced their study from the Second Semester of 2016/2017 onwards are **required to publish their research in a journal article(s)**

    a. The criteria of the publication for a Ph.D degree are two (2) journal articles published or accepted (in Citation Indexed Journal)

    Note: A book chapter for students in the social sciences is considered equivalent to one journal article.

Fields of study offered under the Doctor of Philosophy

1. Curriculum and Instruction
2. Educational Administration
3. Educational Psychology
4. Sociology of Education
5. Educational Technology
6. Extension Education
7. Guidance and Counselling
8. Human Resource Development
9. Moral Education
10. Physical Education
11. Sports Science
12. Teaching of English as a Second Language
13. Malay Language Education
14. Teaching of Malay Literature
15. Technical and Vocational Education
16. Health Education and Communication

PROGRAMME EDUCATIONAL OBJECTIVES

MASTER'S DEGREE IN EDUCATION

An education while programme at the masters level aims to provide graduates with advanced knowledge in specialized areas of education, with clear directions and pathways to acquire, generate, enhance, and hone knowledge and skills while making cross-linkages with other knowledge disciplines such as the humanities, the social sciences, and the physical sciences. The programme objective at the masters level is specifically to educate and train learners to become graduate scholar-teachers who can:

1. make judgments of relevant theories and practices and demonstrate the capability of producing new and creative knowledge to be practical and inspiring professionals;

2. critically analyse, and synthesize the understanding of their sources of mature professional knowledge and professional practices to solve significant problems;

3. plan and execute innovative projects and research initiatives and write dissertations, theses, and reports for building and applying knowledge for the benefit of the profession and society as a whole;

4. demonstrate capabilities in generating and communicating knowledge effectively through the practice of life-long learning and life-long contribution;

5. lead and participate in knowledge generation and in championing intellectual property rights and acknowledgments of original works by others, guarding against plagiarism and other academic improprieties, and

6. acquire general knowledge and develop diverse educational specializations, individual talents, and potentialities.

DOCTORAL DEGREE IN EDUCATION

An education programme at the Doctoral level aimed to allow for graduates to become exemplary educational leaders, policymakers, practitioners, educational researchers, and thought leaders. The programme also aims to provide graduates with the ability to undertake scholarly research and be at the forefront of their specialized fields, become credible authorities and experts as professional educators who would further facilitate the generation and advancement of knowledge and set the highest standards of professionalism.

Doctoral programmes must contribute to both the development of individual scholars and the development of learning communities involving schools, post-secondary institutions, workplaces, and community-based organizations. The graduate attributes of doctoral degree holders include the mastery of multidisciplinary and numerous intelligences and modes of thinking in educational and non-educational contexts, and a deep and broad understanding of multi-culturalism and diversity. Such graduates would also have the knowledge and intellectual capacity to engage in inter-cultural and inter-disciplinary dialogues, to understand profoundly the various schools of social and educational thought, and, to contribute to solve educational academic problems meaningfully to contribute to solve academic problems, nationally and internationally meaningfully. The programme objective at the Doctoral level is to educate and train learners to become graduates who are scholar-educators able to:

1. grow and become accomplished and experienced educational professionals able to make judgments of relevant theories and practices and be capable of producing new and relevant knowledge through research.

2. synthesize and evaluate professional knowledge and practice and apply such knowledge to solve significant problems;

3. initiate and innovate independent projects and research activities for building and applying knowledge for the benefit of the local community, national society, and the global community;

4. participate in scholarly discourses and disseminate knowledge through publications and journals and other means of knowledge dissemination in the academic and non-academic world and

5. develop expertise in teaching, coaching, and mentoring and build credibility to become role models in appropriate educational contexts

MASTER'S AND DOCTORAL DEGREE DEGREE IN HUMAN RESOURCE DEVELOPMENT

The general goal is to develop postgraduates with in-depth knowledge at the frontier of a specialized field through the following:

- development of knowledge through research based on the systematic/inquiry process and its outcomes;
- enhancement of communications and leadership skills, and attitudes, ethics, sense of professionalism for societal advancement within the framework of the institutional and national vision;
- use analytical and creative problem-solving skills to evaluate and make decisions based on research evidence and experience;
- the quest for knowledge through lifelong learning in line with the changes in the field of studies/practice;
- research outcomes that are relevant to national and international development; and
- dissemination of research through publications and products

PROGRAMME OUTCOMES

MASTER'S DEGREE IN EDUCATION

At the end of the programme, the scholar-teachers should be able to:

i. apply and integrate knowledge relating to current research issues in specific areas of study;

ii. apply research techniques to acquire, interpret, and extend educational knowledge in areas of study;

iii. demonstrate the capability to communicate, lead, and work together in building new knowledge;

iv. synthesize advanced knowledge and engage in problem-solving skills and scientific methods;

v. demonstrate the capabilities and dispositions to work as engaged professional educators in building learning communities into the future;

vi. design and conduct research professionally and ethically; and

vii. continuously, incrementally and cumulatively develop encyclopedic general knowledge and diverse individual talents and potentialities.

DOCTORAL DEGREE IN EDUCATION

At the end of the programme, scholar-teachers should be able to:

i. demonstrate systematic comprehension and in-depth understanding of a specific area of study;

ii. demonstrate the capability as a researcher, and the skills to supervise research projects;

iii. critically analyse, evaluate, and synthesize new and complex ideas;

iv. demonstrate critical, creative, and analytical thinking and practical problem-solving skills;

v. broaden the boundary of knowledge through in-depth thesis exposition of a field and knowledge generation in the field of studies;

vi. communicate mature knowledge to peers, scholarly communities, and society at large through publications and other academic media;

vii. demonstrate the capacity to understand and advance educational thought in multidisciplinary ways;

viii. develop capacity to contribute meaningfully to development beyond the education sector;

ix. develop knowledge mastery which enhances the capacity for discourse and engagement with knowledge and thought leaders in other fields; and

x. continuously and incrementally develop encyclopedic general knowledge and diverse individual talents and potentialities.

MASTERS DEGREE IN HUMAN RESOURCE DEVELOPMENT

At the end of the programme, graduates must be able to:

i. Demonstrate in-depth and frontier knowledge and understanding in the relevant field/s or practice;

ii. Critically and creatively apply knowledge in one or more fields to resolve complex disciplinary and practical problems;

iii. Conduct rigorous and independent research or investigation with minimal supervision;

iv. Perform research adhering to legal, ethical, professional, and sustainable practices;

v. Demonstrate intellectual leadership qualities and management skills;

vi. Communicate effectively in the field/s and interact with specialists and general audiences;

vii. Select and use suitable digital and analytical tool techniques to research problems; and

viii. Demonstrate commitment to lifelong learning and personal development.

DOCTORAL DEGREE IN HUMAN RESOURCE DEVELOPMENT

At the end of the programme, graduates should be able to:

i. Demonstrate a critical and in-depth understanding of frontier knowledge by generating substantial and original contributions to a field and practice;

ii. Synthesise existing and new knowledge in one or more discipline areas to develop new concepts ,interpretations or applications;

iii. Conduct rigorous and independent research or investigation with minimal supervision

iv. Demonstrate intellectual leadership qualities and management skills;

v. Perform research adhering to legal, ethical, professional and sustainable practices;

vi. Communicate cogently in the field/s and interact with specialists and general audiences;

vii. Select and use suitable digital and analytical techniques to research problems; and

viii. Demonstrate commitment to lifelong learning and personal development.

ACADEMIC REQUIREMENT

Master of Education (M.Ed.)

- A Bachelor's Degree or its equivalent, with a minimum CGPA of 2.75, as accepted by the HEP's Senate; OR
- A Bachelor's Degree or its equivalent, with a minimum CGPA of 2.50 and not meeting CGPA of 2.749 can be accepted subject to a minimum of three (3) years working experience in a relevant field/passed internal assessment; OR
- A Bachelor's Degree or its equivalent, with a minimum CGPA of 2.00 and not meeting CGPA of 2.49 can be accepted subject to a minimum of five (5) years of working experience in a relevant field.

***Candidates who do not have a background in Education at the Bachelor level must pass the prerequisite course, EGS5905 Education and Teaching Profession. The prerequisite course must be taken in the first semester of study, along with two (2) elective courses only.**
***Candidates in Master of Education in Guidance and Counselling who do not have a background in Social Science at the Bachelor level must pass a Social Science course.**

Master of Human Resource Development (MHRD)

- A Bachelor's degree in the field or related fields with a **minimum CGPA of 2.750** or equivalent, as accepted by the UPM Senate or
- A Bachelor's degree in the field or related fields with a CGPA range of 2.500 to CGPA of 2.749 can be accepted subject to rigorous internal assessment by the Faculty/School/Institute or
- A Bachelor's degree in the field or related fields or equivalent with a CGPA range of 2.000 to CGPA 2.499 can be accepted subject to rigorous internal assessment by Faculty/School/Institute

***Candidates without a related qualification in the field/s or working experience in the relevant fields must undergo appropriate prerequisite courses determined by the Faculty/School/Institute and meet the minimum CGPA.**

Master of Science (M.S.)

- A Bachelor's Degree or its equivalent, with a minimum CGPA of 2.75, as accepted by the Higher Education Provider's Senate; or
- A Bachelor's Degree or its equivalent, with a minimum CGPA of 2.50 and not meeting CGPA of 2.749 can be accepted subject to a minimum of three (3) years working experience in a relevant field/passed internal assessment, or
- A Bachelor's Degree or its equivalent, with a minimum CGPA of 2.00 and not meeting CGPA of 2.499 can be accepted subject to a minimum of five (5) years of working experience in a relevant field.

***Candidates who do not have a background in Education at the Bachelor level must pass the prerequisite course, EGS5905 Education and Teaching Profession. The prerequisite course must be taken in the first semester of study along with SPS5999 Master Research (3 credits) only.**
(Except for Guidance and Counseling & Human Resource Development)

Doctor of Philosophy (Ph.D.)

The applicant should possess:

a. a Master's degree in a relevant field; or (Senate 688)
b. an outstanding Bachelor's degree with a minimum CGPA of 3.750 or equivalent to the first degree and passed rigorous internal assessment by the Faculty/School/Institute.

***Candidates who do not have a background in Education at the Master's level must pass the prerequisite course, EGS5905 Education and Teaching Profession. The prerequisite course must be taken in the first semester of study along with SPS6999 Doctoral Research (3 credits) only.**

***Candidates applying for Doctor of Philosophy (Ph.D.) in the Faculty of Educational Studies must pass both oral interview and written assessment conducted by the Faculty**.

DURATION OF PROGRAMME

Master Degree Programmes

The minimum and maximum study durations are one (1.5) years and three (3) years respectively. For part-time mode, the minimum and maximum study durations are two (2) years and four (4) years respectively.

Doctor of Philosophy (Ph.D.)

The minimum and maximum study durations are two (2) years and five (5) years, respectively. For part-time mode, the minimum and maximum study durations are four (4) years and six (6) years respectively.

***Based on the Malaysian Qualifications Agency (MQA) requirement and decision by the University Senate (Senate 696.19), candidates in the Master by Coursework programme who need to take prerequisite course will graduate with 43 credit hours (40 credit hours of program requirements + 1 prerequisite course). The minimum and maximum durations of study are two (2) years [4 semesters] and three (3) years [6 semesters] respectively.**

MASTER OF EDUCATION IN CURRICULUM AND INSTRUCTION

Students pursuing a Master of Education degree in Curriculum and Instruction are required to complete 40 credits of coursework.

Component	Credit
Compulsory Courses	10
Core Courses	18
Elective Courses	6
Dissertation	6

Compulsory Courses — 10 credits

Course Code	Course Name	Credit
EAD5810	Educational Policy and Planning	3
ERS5900	Research Methods	3
ERS5950	Statistics	3
ERS5977	Research Proposal Seminar	1

Core Courses — 18 credits

Course Code	Course Name	Credit
CNI5000	Curriculum Development	3
CNI5001	Curriculum Evaluation	3
CNI5002	Curriculum Design	3
CNI5003	Assessment in Instructions	3
CNI5004	Innovation in Instructions	3
CNI5005	Instructional Models and Strategies	3

Elective Courses — 6 credits

Course Code	Course Name	Credit
Curriculum Studies		
CNI5006	Value and Curriculum	3
CNI5007	Curriculum Inquiry	3
Mathematics Education		
CNI5100	Theories and Development in Mathematics Education	3
CNI5101	Pedagogy in Mathematics	3
Science Education		
CNI5200	Pedagogy in Science Education	3
CNI5201	Thinking Skills in Science Education	3
Entrepreneurship Education		
TVE5302	Entrepreneurial Educational Practice	3
TVE5304	Entrepreneurship pedagogy	
Islamic Education		
LHE5600	Philosophy and Thoughts in Islamic Education	3
LHE5603	Methods of Teaching Islamic Education	3
Moral Education		
LHE5650	Ethics	3
LHE5654	Approaches to Moral Education	3

Course Code	Course Name	Credit
Other Electives		
*EGS5905	Education and Teaching Profession	3
ERS5920	Qualitative Research	3

Note: *Students with no background in education will have to take this course as prerequisite course

Dissertation **6 credits**

Course Code	Course Name	Credit
ERS5988	Dissertation	6

MASTER OF EDUCATION IN EDUCATIONAL ADMINISTRATION

Students pursuing a Master of Education degree in Educational Administration are required to complete 40 credits of coursework.

Component	Credit
Compulsory Courses	10
Core Courses	18
Elective Courses	6
Dissertation	6

Compulsory Courses — 10 credits

Course Code	Course Name	Credit
EAD5810	Educational Policy and Planning	3
ERS5900	Research Methods	3
ERS5950	Statistics	3
ERS5977	Research Proposal Seminar	1

Core Courses — 18 credits

Course Code	Course Name	Credit
EAD5000	Educational Leadership	3
EAD5001	Human Relations in Education	3
EAD5002	Personnel Management in Education	3
EAD5003	Financial Management in Education	3
EAD5004	Administration of Education Institutions	3
EAD5900	Internship in Educational Administration	3

Note: * EAD5900 Internship in Educational Administration is offered for students in the third semester onwards.

Elective Courses — 6 credits

Course Code	Course Name	Credit
EAD5005	Quality in Education	3
EAD5006	Ethics of Educational Management	3
EAD5007	Management of Educational Information System	3
EAD5008	Instructional Supervision	3
EAD5009	Training and Staff Development in Education	3
EAD5010	School Management	3
EAD5011	Community and School Partnership	3
*EGS5905	Education and Teaching Profession	3

Note: *Students with no education background will have to take this course

Dissertation — 6 credits

Course Code	Course Name	Credit
ERS5988	Dissertation	6

MASTER OF EDUCATION IN EDUCATIONAL PSYCHOLOGY

Students pursuing a Master of Education degree in Educational Psychology are required to complete 40 credits of coursework.

Component	Credit
Compulsory Courses	10
Core Courses	18
Elective Courses	6
Dissertation	6

Compulsory Courses — 10 credits

Course Code	Course Name	Credit
EAD5810	Educational Policy and Planning	3
ERS5900	Research Methods	3
ERS5950	Statistics	3
ERS5977	Research Proposal Seminar	1

Core Courses — 18 credits

Course Code	Course Name	Credit
EPY5001	Advanced Educational Psychology	3
EPY5002	Psychology of Human Learning	3
EPY5004	Psychology of Attitude Formation and Change	3
EPY5005	Applied Cognitive Psychology	3
EPY5006	Inclusive Education and Students with Special Needs	3
EPY5007	Contemporary Issues in Child and Adolescent Development	3

Elective Courses — 6 credits

Course Code	Course Name	Credit
EPY5003	Motivation in Education	3
EPY5010	Classroom Interaction	3
EPY5011	Reasoning, Problem-Solving and Decision-Making	3
EPY5012	Mental Health and Psychological Wellbeing within Educational Contexts	3
EPY5013	Psychology of Cultural Diversity	3
EPY5014	Education for the Gifted and Talented	3
ERS5920	Qualitative Research	

Dissertation — 6 credits

Course Code	Course Name	Credit
ERS5988	Dissertation	6

Prequisite — 3 credits

Course Code	Course Name	Credit
EGS5905 (P)	Education and Teaching Profesion (P)	3

Note: *Students with no background in Education will have to take this course

MASTER OF EDUCATION IN INSTRUCTIONAL TECHNOLOGY AND INNOVATION

Students pursuing a Master of Education in Instructional Technology and Innovation are required to complete 40 credits of coursework.

Component	Credit
Compulsory Courses	10
Core Courses	18
Elective Courses	6
Dissertation	6

Compulsory Courses 10 credits

Course Code	Course Name	Credit
EAD5810	Educational Policy and Planning	3
ERS5900	Research Methods	3
ERS5950	Statistics	3
ERS5977	Research Proposal Seminar	1

Core Courses 18 credits

Course Code	Course Name	Credit
EDT5000	Development of Educational Technology	3
EDT5002	Learning Theories and Practices in Digital Era	3
EDT5003	Emerging Technologies for Teaching and Learning	3
EDT5100	Instructional System Design	3
EDT5300	Diffusion of Innovations in Educational Technology	3
EDT5400	Evaluation in Educational Technology	3

Elective Courses 6 credits

Course Code	Course Name	Credit
EDT5101	21st Century Instructional Media	3
EDT5200	e-Learning Community	3
EDT5321	Multimedia in Education	3
EDT5500	Distance Education	3
EAD5007	Management of Educational Information System	3
*EGS5905	Education and Teaching Profession	3

Note: *Students with no background in Education will have to take this course

Dissertation 6 credits

Course Code	Course Name	Credit
ERS5988	Dissertation	6

MASTER OF EDUCATION IN GUIDANCE AND COUNSELLING

Students pursuing a Master of Education in Guidance and Counselling must complete 51 credit hours of coursework including counselling practicum, counselling internship and dissertation within designated period of study. The curriculum structure is based on Standards and Training Qualification of Counsellors by the Board of Counsellors (Malaysia).

Component	Credit
Compulsory	36
Counselling Practicum	3
Counselling Internship	6
Dissertation	6

Compulsory 36 credits

Course Code	Course Name	Credit
CPE5100	Counselling and Personality Development Theories	3
CPE5200	Individual Counselling	3
CPE5201	Management and Supervision in Counselling	3
CPE5300	Multicultural Counselling	3
CPE5400	Group Counselling	3
CPE5500	Career Development	3
CPE5501	Career Counselling	3
CPE5600	Testing and Measurement in Counselling	3
CPE5601	Diagnosis in Counselling	3
CPE5800	Legal and Counselling Professional Ethics	3
ERS5900	Research Methods	3
ERS5950	Statistics	3

Counselling Practicum 3 credits

Course Code	Course Name	Credit
CPE5801	Counselling Practicum	3

Counselling Internship 6 credits

Course Code	Course Name	Credit
CPE5802	Counselling Internship	6

Dissertation 6 credits

Course Code	Course Name	Credit
ERS5988	Dissertation	6

MASTER OF EDUCATION IN PHYSICAL EDUCATION

Students pursuing a Master of Education degree in Physical Education are required to complete 40 credits of coursework.

Component	Credit
Compulsory Courses	10
Core Courses	18
Elective Courses	6
Dissertation	6

Compulsory Courses 10 credits

Course Code	Course Name	Credit
EAD5810	Educational Policy and Planning	3
ERS5900	Research Methods	3
ERS5950	Statistics	3
ERS5977	Research Proposal Seminar	1

Core Courses 18 credits

Course Code	Course Name	Credit
SPE5100	Human Motor Development	3
SPE5101	Exercise Physiology and Human Perfomance	3
SPE5160	Assessment in Kinesiology	3
SPE5200	Physical Education Teaching Approaches	3
SPE5201	Curriculum Development in Physical Education	3
SPE5202	Programme Evaluation in Physical Education and Sports	3

Elective Courses 6 credits

Course Code	Course Name	Credit
SPE5102	Sport and Exercise Psychology	3
SPE5161	Sport and Exercise Training Methodology	3
SPE5190	Internship in Sports Coaching	3
SPE5203	History and Philosophy of Physical Education	3
SPE5204	Supervision in Physical Education	3
SPE5205	Physical Education for Special Populations	3
SPE5206	Physical Education Programme Administration	3
SPE5207	Physical Activity and Health Promotion	3
EGS5955	Special Topic	3
*EGS5905	Education and Teaching Profession	3
FCE4001	Co-curriculum Management	3

Note: *Students with no background in Education will have to take this course

Dissertation 6 credits

Course Code	Course Name	Credit
ERS5988	Dissertation	6

MASTER OF EDUCATION IN SPORT SCIENCE

Students pursuing a Master of Education degree in Sport Science must complete a maximum of 40 credits of coursework.

Component	Credit
Compulsory Courses	10
Core Courses	18
Elective Courses	6
Dissertation	6

Compulsory Courses — 10 credits

Course Code	Course Name	Credit
EAD5810	Educational Policy and Planning	3
ERS5900	Research Methods	3
ERS5950	Statistics	3
ERS5977	Research Proposal Seminar	1

Core Courses — 18 credits

Course Code	Course Name	Credit
SPE5101	Exercise Physiology and Human Performance	3
SPE5102	Sport and Exercise Psychology	3
SPE5103	Biomechanical Analysis for Physical Activities	3
SPE5104	Nutrition for Performance and Health	3
SPE5160	Assessment in Kinesiology	3
SPE5161	Sport and Exercise Training Methodology	3

Elective Courses — 6 credits

Course Code	Course Name	Credit
SPE5100	Human Motor Development	3
SPE5105	Performance Analysis in Sports	3
SPE5106	Management of Sport Organisation	3
SPE5107	Human Growth, Maturation, and Physical Activity	3
SPE5190	Internship in Sports Coaching	3
SPE5202	Programme Evaluation in Physical Education and Sports	3
EGS5955	Special Topic	3
*EGS5905	Education and Teaching Profession	3
FCE4001	Co-curriculum Management	3

Note: *Students with no education background will have to take this course

Dissertation — 6 credits

Course Code	Course Name	Credit
ERS5988	Dissertation	6

MASTER OF EDUCATION IN TEACHING OF ENGLISH AS A SECOND LANGUAGE

Students pursuing a Master of Education degree in Teaching of English as a Second Language (TESL) are required to complete 40 credits of coursework.

Component	Credit
Compulsory Courses	10
Core Courses	18
Elective Courses	6
Dissertation	6

Compulsory Courses — 10 credits

Course Code	Course Name	Credit
EAD5810	Educational Policy and Planning	3
ERS5900	Research Methods	3
ERS5950	Statistics	3
ERS5977	Research Proposal Seminar	1

Core Courses — 18 credits

Course Code	Course Name	Credit
LHE5251	Linguistic Application in TESL	3
LHE5252	Advanced Teaching of Communication Skills in ESL	3
LHE5253	Advanced Teaching of Literacy Skills in ESL	3
LHE5255	Second Language Teaching and Learning	3
LHE5266	Assessment in TESL	3
LHE5277	Literature in ESL	3

Elective Courses — 6 credits

Course Code	Course Name	Credit
LHE5256	Professional Development in TESL	3
LHE5259	Grammar Instruction	3
LHE5260	Thinking Skills in ESL	3
LHE5262	Action Research in TESL	3
LHE5263	Technology-Enhanced Language Learning	3
LHE5264	Curriculum and Syllabus Design in TESL	3
LHE5276	Teaching Young Adult Literature	3
LHE5278	Teaching of Narrative Genre	3
LHE5805	Internship in TESL	3
*EGS5905	Education and Teaching Profession	3

Dissertation — 6 credits

Course Code	Course Name	Credit
ERS5988	Dissertation	6

MASTER OF MALAY LANGUAGE EDUCATION

Students pursuing a Master of Malay Language Education are required to complete 40 credits of coursework.

Component	Credit
Compulsory Courses	10
Core Courses	18
Elective Courses	6
Dissertation	6

Compulsory Courses — 10 credits

Course Code	Course Name	Credit
EAD5810	Dasar dan Perancangan Pendidikan *Educational Policy and Planning*	3
ERS5900	Kaedah Penyelidikan *Research Methods*	3
ERS5950	Statistik *Statistics*	3
ERS5977	Seminar Cadangan Penyelidikan *Research Proposal Seminar*	1

Core Courses — 18 credits

Course Code	Course Name	Credit
LHE5202	Penaksiran dalam Pendidikan Bahasa Melayu *Assesment in Malay Language Education*	3
LHE5209	Perkembangan Kurikulum Bahasa Melayu *Curriculum Development in Malay Language*	3
LHE5234	Strategi Pengajaran dalam Pendidikan Bahasa Melayu *Teaching Strategies in Malay Language Education*	3
LHE5239	Media Pengajaran dalam Pendidikan Bahasa Melayu *Teaching Media in Malay Language Education*	3
LHE5240	Aplikasi Literasi dalam Pendidikan Bahasa Melayu *Literacy Application in Malay Language Education*	3
LHE5241	Linguistik Terapan dalam Pendidikan Bahasa Melayu *Linguistics Applied in Malay Language Teaching*	3

Elective Courses 6 credits

Course Code	Course Name	Credit
LHE5235	Penyelidikan Tindakan dalam Pendidikan Bahasa Melayu *Action Research in Malay Language Education*	3
LHE5206	Kemahiran Berfikir dalam Pendidikan Bahasa Melayu *Thinking Skills in Malay Language Education*	3
LHE5208	Kesusasteraan Melayu dalam Pengajaran Bahasa *Malay Literature in Language Education*	3
LHE5227	Teks dalam Pengajaran Kesusasteraan Melayu *Texts in the Teaching of Malay Literature*	3
LHE5237	Inovasi dalam Pengajaran Kesusasteraan Melayu *Innovation in Malay Literature Education*	3
*EGS5905	Pendidikan dan Profesion Keguruan *Education and Teaching Profession*	3
ERS5920	Penyelidikan Kualitatif *Qualitative Research*	3

Note: *Students with no education background will have to take this course

Dissertation 6 credits

Course Code	Course Name	Credit
ERS5988	Dissertation	6

MASTER OF EDUCATION IN TECHNICAL AND VOCATIONAL EDUCATION

Students pursuing a Master of Education degree in Technical and Vocational Education are required to complete 40 credits of coursework.

Component	Credit
Compulsory Courses	10
Core Courses	18
Elective Courses	6
Dissertation	6

Compulsory Courses — 10 credits

Course Code	Course Name	Credit
EAD5810	Educational Policy and Planning	3
ERS5900	Research Methods	3
ERS5950	Statistics	3
ERS5977	Research Proposal Seminar	1

Core Courses — 18 credits

Course Code	Course Name	Credit
TVE5000	History and Principles of Technical and Vocational Education	3
TVE5001	Administration of Technical and Vocational Education Institution	3
TVE5002	Curriculum Design in Technical and Vocational Education	3
TVE5003	Assessment in Technical and Vocational Education	3
TVE5004	Career in Organization	3
TVE5090	Technical and Vocational Education and Training Internship	3

***TVE5090 Technical and Vocational Education and Training Internship is a core course offered for students in the third semester.**

Elective Courses 6 credits

Course Code	Course Name	Credit
TVE5005	Comparative Studies of Technical and Vocational Education System	3
TVE5006	Programme Evaluation in Technical and Vocational Education	3
TVE5007	Cooperative Education	3
TVE5100	Planning and Development of Agricultural Skills Training Programme	3
TVE5101	Teaching and Learning in Agriculture Education	3
TVE5200	Home Economics Teaching Strategies	3
TVE5201	Supervision in Home Economics Education	3
TVE5300	Business Education	3
TVE5301	Business Education Pedagogy	3
TVE5302	Entrepreneurial Educational Practice	3
TVE5303	Entrepreneurship	3
TVE5304	Entrepreneurship Pedagogy	3
TVE5305	Entrepreneurship Education and Training	3
TVE5306	Economic Education	3
EAD5002	Personnel Management In Education	3
EAD5003	Financial Management in Education	3
EAD5007	Management of Educational Information System	3
*EGS5905	Education and Teaching Profession	3

Note: *Students with no education background will have to take this course

Dissertation 6 credits

Course Code	Course Name	Credit
ERS5988	Dissertation	6

MASTER OF HUMAN RESOURCE DEVELOPMENT

Students pursuing a Master's degree in Human Resource Development are required to complete a maximum of 40 credits of coursework. The credits are distributed into compulsory and elective courses.

Compulsory Courses	28 credits
Elective Courses	12 credits

Compulsory Courses — 28 credits

Course Code	Course Name	Credit
DCE5011	Principles of Adult Education	3
DCE5110	Theories and Practices of Human Resource Development	3
DCE5230	Training Design and Management	3
DCE5632	Organisational Change and Development	3
DCE5730	Leadership Development	3
ERS5900	Research Methods	3
ERS5977	Research Proposal Seminar	1
ERS5950	Statistics	3
ERS5988	Dissertation	6

Elective Courses — 12 credits

Students should focus on their areas of interest by selecting 12 credits of elective courses with the recommendation and approval of the student's academic advisor.

Course Code	Course Name	Credit
DCE5010	Philosophy and Concept of Extension Education	3
DCE5030	Programme Development	3
DCE5130	Multiculturalism and Human Resource Development	3
DCE5131	Quality Improvement in Human Resource Development	3
DCE5232	Training Evaluation	3
DCE5331	Youth and Society	3
DCE5410	Concept and Approaches in Women's Studies	3
DCE5633	Conflict Management	3
DCE5634	Employee, Organization and Community Relations	3
DCE5635	Ethics in Human Resource Development	
DCE5731	Continuing Professional Education	3
DCE5732	Talent and Career Development	3
ERS5920	Qualitative Research	3
ERS5951	Analysis and Interpretation of Data	3
DCE5952	Measurement, Testing and Evaluation in Human Resource Development	3

PREREQUISITE COURSE

MQA resolution through Senate minutes, students pursuing the Master of Education degree from the First Semester of 2023/2024 onwards who do not have a background in Education at the Bachelor level must pass the prerequisite course, EGS5905(P) Education and Teaching Profession.

Students pursuing the Master of Education in Guidance and Counselling who do not have a background in Social Science at the Bachelor level must take a Social Science course.

Students pursuing the Master of Human Resource Development programme who do not qualify the field/s or working experience in the relevant fields must undergo appropriate prerequisite courses determined by the Faculty. The prerequisite course must be taken in the first semester of study and two (2) elective courses only.

Students will graduate with 43 credit hours (40 hours of program requirements + 1 prerequisite course). The minimum and maximum durations of study are two (2) years [4 semesters] and three (3) years [6 semesters] respectively. The prerequisite course is registered with Compulsory status (YW), so the grade to be given is by aggregate A to F and, students must get at least grade B to continue their studies.

Students pursuing the Master of Science degree from First Semester 2023/2024 onwards who do not have a background in Education at Bachelor level must pass the prerequisite course, EGS5905(P) Education and Teaching Profession. The prerequisite course must be taken in the first semester of study along with SPS5999 Master Research (3 credits).

Students pursuing the Doctor of Philosophy degree from First Semester 2023/2024 onwards who do not have a background in Education at Bachelor level must pass the prerequisite course, EGS5905(P) Education and Teaching Profession. The prerequisite course must be taken in the first semester of study along with SPS6999 Master Research (3 credits).

All students will be given a maximum period of 2 semesters to pass the prerequisite course and will be granted "Suspended" status in the third semester if they have not passed the prerequisite course. In semesters where the student's status of study is "Suspended", the student cannot take any courses other than the prerequisite course. If the student fails the prerequisite course or has not yet taken the prerequisite course in the third semester, the student will be terminated from the programme.

DISSERTATION (ERS5988)

The concept of the dissertation is based on research conducted by master degree students to fulfil the requirement for graduation. The aim of the dissertation is for the students to read and understand the content of research work related to their fields of study.

The dissertation needs to be completed within two (2) consecutive semesters. Students can also complete their dissertation in one (1) semester if they have the capability to do that. Students must enrol in the dissertation at the beginning of Semester Two. Master of Education and Master of Human Resource Development students need to enrol in ERS5988 (Dissertation). A briefing on the implementation of the dissertation will be given by the Programme Coordinator in Semester One of the programme.

After enrolment in this course, the student should nominate a supervisor who will supervise their dissertation. At the end of Semester One of the dissertation, the student must submit the first three chapters to his/her Supervisor, who will then evaluate and award marks for the chapters submitted. At the end of Semester Two of the dissertation, students need to present their dissertation in the **Education and Human Resource Development Seminar, Faculty of Educational Studies**.

The passing mark for the dissertation is 55% (C+). Students who obtain grades lower than C+ are considered to have failed and will be awarded a grade of F. Students who do not present their dissertation in Semester Two of dissertation will also be awarded a grade of F.

As an alternative, students are also allowed to publish one Citation Indexed Journal (example: **ERA, Web of Science (WOS), SCOPUS, MyCite and ERIC Database)** article based on the research conducted as part of the requirement for graduation. If the paper has not been published, students may provide proof of paper acceptance notification from the journal editor/publisher. The manuscript must only be submitted to the journal chosen for review after making amendments based on the examiner's comments at the Education and Human Resource Development Seminar, Faculty of Educational Studies.

THINGS YOU HAVE TO DO

Master of Education & Master of Human Resource Development

WEEK	ACTIVITY
1st and 2nd Week	• Registration – 6 to 15 credits • Attend a briefing on the graduate programme
Three weeks before the new semester opens (for next semester)	• Registration of Continuing Students

1st semester of study	• Discuss with your programme coordinator/advisor on:
	  • Planning your studies
	  • Deciding the number of semesters to complete your studies, etc,

2nd semester of study	• Registration of Dissertation • Complete the first draft of the first three chapters.
3rd semester of study	• Submission of dissertation for evaluation. • Presenting the dissertation in the Education and Human Resource Development Seminar, Faculty of Educational Studies • GRADUATION (once all the requirements are met). Fill up Study Scheme for Graduation (GS-05B) and graduation form (GS-17)
4th semester of study	• GRADUATION (once all the requirements are met). Fill up Study Scheme for Graduation (GS-05B) and graduation form (GS-17)

***A student whose study status is 'PROBATION' or 'TERMINATED' is permitted to sit for a special examination for any course with a grade lower than B obtained in the current semester with the consent of their Advisor or the Chairman of their supervisory committee. The highest overall grade they can obtain for the course after considering the mark obtained for the particular examination is B. The better grade shall be used in the final calculation of the CGPA.**

MASTER OF SCIENCE

Students pursuing a Master of Science degree (except for Guidance and Counselling) are required to enroll for TWO (2) courses to fulfill the Faculty's requirement, which are;

Course Code	Course Name	Credit
ERS5900	Research Methods	3
Course Code	**Faculty Course**	**Credit**
XXX5000	Any course from the Faculty of Educational Studies related to the field of study (except ERS5954 Mixed Methods)	3

Students must also register for Master Research (SPS5999) and *Seminar (SPS5903). The student's supervisor will determine other required courses that may be essential to be taken.

MASTER OF SCIENCE IN GUIDANCE AND COUNSELLING

Students pursuing a Master of Science in Guidance and Counselling must complete 58 credit hours of coursework including counselling practicum, counselling internship and thesis within designated period of study. The curriculum structure is based on the Standards and Training Qualification of Counsellors by the Board of Counsellors (Malaysia).

List of Courses

Course Code	Course Name	Credit Hour
ERS5900	Research Methods	3
ERS5950	Statistics	3
*SPS5903	Seminar (required)	1
SPS5999	Master Research (required)	12
CPE5100	Counselling and Personality Development Theories	3
CPE5200	Individual Counselling	3
CPE5201	Management and Supervision in Counselling	3
CPE5300	Multicultural Counselling	3
CPE5400	Group Counselling	3
CPE5500	Career Development	3
CPE5501	Career Counselling	3
CPE5600	Testing and Measurement in Counselling	3
CPE5601	Diagnosis in Counselling	3
CPE5800	Legal and Counselling Professional Ethics	3
CPE5801	Counselling Practicum	3
CPE5802	Counselling Internship	6

***SPS5903/SPS6903 Seminar – Students need to attend lectures for this class. Please refer to the timetable on the faculty website.**

***Students pursuing the Master of Science degree from the First Semester of 2023/2024 onwards who do not have a background in Education at the Bachelor level must pass the prerequisite course, EGS5905(P) Education and Teaching Profession. The prerequisite course must be taken in the first semester of study along with SPS5999 Master Research (3 credits).**
(Except for Guidance and Counseling & Human Resource Development)

THINGS YOU HAVE TO DO
Master of Science (M.S.)

WEEK	ACTIVITY
1st and 2nd week	• Registration - min 6 credits • Attend a briefing on the graduate programme
Three weeks before the new semester opens (for next semester)	• Registration of Continuing Students
First (1st) semester of study	• Appointment of **Supervisory Committee** (GS-10a) ○ Should comprise **a chairperson** and **one/two other members** ○ Appointment of the committee shall be made through a discussion with the Advisor
Every Semester	• Set up a committee meeting at least two (2) times during each semester.
Week 18 of every semester	• Fill up the online Research Progress Report form (GS-11)
About 3 months before thesis submission	• Fill up the online Notice of Submission form (GS-14a)
Within 3 months after Notice of Submission	• Check iGIMs for notification from the SGS that you can submit the thesis for examination. • Fill up the online Thesis Submission form (GS-15a) to submit the thesis for examination (Viva voce).
3-6 months after submission	Viva Voce (oral defense)
60 days after Viva Voce	Final Thesis Submission. Fill in the Submission of the Thesis after the Final Examination form (GS-16a).
After the 'Completed' status is given via iGIMS	GRADUATION. Fill up graduation form (GS-17)

***A student whose study status is 'PROBATION' or 'TERMINATED' is permitted to sit for a special examination for any course with a grade lower than B obtained in the current semester with the consent of their Advisor or the Chairman of their supervisory committee. The highest overall grade they can obtain for the course after considering the mark obtained for the particular examination is B. The better grade shall be used in the final calculation of the CGPA.**

DOCTOR OF PHILOSOPHY

To fulfil the Faculty of Educational Studies and University requirement, students pursuing the Doctor of Philosophy degree from the First Semester of 2023/2024 onwards are required to enrol in:-

- ANY TWO (2) research courses from the list below as well as register for Doctoral Research (SPS6999) and Seminar (SPS6903) OR
- ANY ONE (1) research course from the list below AND ONE (1) additional subject matter course from the Faculty of Educational Studies (code 5000), as well as register for SPS6999 Doctoral Research and Seminar (SPS6903).

Course Code	Research Course	Credit	Pre-requisite Course
ERS6954	Quantitative Research Design and Analysis	3	ERS5900 Research Methods
ERS5954	Mixed Methods	3	ERS5900 Research Methods & ERS5920 Qualitative Research
ERS6955	Structural Equation Modelling	3	ERS5900 Research Methods & ERS5920 Qualitative Research
ERS6953	Multivariate Statistics in Social Science	3	ERS5950 Statistics
ERS6902	Experimental Research in Education	3	-
ERS6903	Intermediate Qualitative Research Method	3	ERS5920 Qualitative Research
ERS6925	Advanced Qualitative Research Method	3	ERS6903 Intermediate Qualitative Research Method
ERS5920	Qualitative Research	3	-
ERS5950	Statistics	3	-
ERS5900	Research Methods	3	-
Course Code	**Faculty Course**		
XXX5000	Any course from the Faculty of Educational Studies related to the field of study	3	

SPS5903/SPS6903 Seminar – Students need to attend lectures for this class. Please refer to the timetable on the faculty website.

***Students pursuing the Doctor of Philosophy degree from First Semester 2023/2024 onwards who do not have a background in Education at Bachelor level must pass the EGS5905(P) Education and Teaching Profession prerequisite course. The prerequisite course must be taken in the first semester of study along with SPS6999 Master Research (3 credits).**

COMPREHENSIVE EXAMINATION - PROPOSAL DEFENCE FOR Ph.D

A student pursuing a Doctor of Philosophy degree is required to take the Comprehensive Examination (CE)-Proposal Defence, which aims to evaluate the student's knowledge in the area of study, the student's ability to integrate knowledge of research and/theories about issues that are fundamental to the field of study, and the student's understanding of relevant research design and methodology. For this purpose, the following regulations apply:

a. A student will be permitted to sit for the CE-PD only after completing all coursework required for the programme, and within four (4) semesters or two (2) years of cumulative enrolment, failing which the Ph.D. candidature will be terminated.

b. The CE-PD shall consist of both written and oral examinations, and the student must pass both tests with an equivalent of 'B' grade (65).

c. The student is not permitted to take the oral examination until they have passed the written examination. The oral examination should be conducted not later than 30 days after the written exam.

d. The examinations are conducted by the Supervisory Committee, or a special committee appointed by the Faculty.

e. If a student fails to take the CE-PD within the stipulated time due to medical reasons or other emergencies, they are required to apply for an extension with relevant supporting documents for approval by the Dean.

f. A student is given two opportunities to pass the examination. The second examination must be taken within 60 days after the first examination. Failure at the second attempt will result in the termination of the student's Ph.D. candidacy unless it is recommended to reverse study from a Ph.D. to a Masters degree programme [Rule 26(i)].

g. A student needs to fill in the Proposal Defence form, which can be downloaded from the Faculty of Educational Studies website, https://educ.upm.edu.my/akademik/pascasiswazah/penyerahan_borang-60668

THINGS YOU HAVE TO DO

Doctor of Philosophy (Ph.D)

WEEK/SEMESTER	ACTIVITY
1st and 2nd week	• Registration – min 6 credits • Attend a briefing on the graduate programme
3 weeks before the new semester opens (for next semester)	• Registration of Continuing Students
First (1st) semester of study	• Appointment of **Supervisory Committee** (GS-10a) ○ should comprise **a chairman** and **one/two other members** ○ appointment of the committee shall be made through a discussion with the Advisor
Week 18 of every semester	• Fill up the online Research Progress Report form (GS-11) – continue, pending, probation, or terminated
Every Semester	• Set up a committee meeting at least two (2) times.
4th semester of study **or** **within four (4) semesters**	Comprehensive Examination (CE) (GS-12) and CE-PD Aim: To evaluate the student's knowledge in the area of study; • ability to integrate knowledge of research and/theories about issues that are fundamental to the field of study and • understanding of relevant research design and methodology. Students intending to sit for the CE-PD must submit three draft chapters of their research proposal to the supervision committee and be prepared for an oral examination. An assessor will evaluate the student's achievements based on this CE-PD examination. • The CE-PD shall consist of both written in the form of 3 chapters of research proposal and oral examinations, and the student is required to pass both tests with an equivalent of a 'B' grade. However, students who are still not ready to take the CE-PD examination should sit for the CE only before the deadline, which is the last week of the fourth semester. • Failing CE or CE-PD, the PhD student's candidature will be TERMINATED.
About 3 months before thesis submission	Fill up the online Notice of Submission form (GS-14a)
Within 3 months after Notice of Submission	• Check iGIMs for notification from the SGS that you can submit the thesis for examination. • Fill up the online Thesis Submission form (GS-15a) to submit the thesis for examination (Viva voce).
3-6 months after submission	Viva Voce (oral defense)
60 days after Viva Voce	Final Thesis Submission. Fill up Submission of Thesis after Final Examination form (GS-16a)
After the 'Completed' status is given via iGIMS	GRADUATION. Fill up graduation form (GS-17)

***A student whose study status is 'PROBATION' or 'TERMINATED' is permitted to sit for a special examination for any course with a grade lower than B obtained in the current semester with the consent of their Advisor or the Chairman of their supervisory committee. The highest overall grade they can obtain for the course after considering the mark obtained for the particular examination is B. The better grade shall be used in the final calculation of the CGPA.**

PLAGIARISM AND ETHICAL CLEARANCE

PLAGIARISM

The similarity index allowed for the MEd/MHRD dissertation and MSc/PhD thesis is 25% or lower.

ETHICAL CLEARANCE

Students considering undertaking research that involves collecting data from human participants must first obtain ethical clearance from the Ethics Committee for Research Involving Human Subjects Universiti Putra Malaysia (JKEUPM). Data collection can only begin after receiving approval from JKEUPM. For more information about the ethical clearance procedures, including to download the relevant forms, please scan/access the following QR code or URL:

SCAN ME

https://tncpi.upm.edu.my/research/research_ethics_evaluation/jkeupm_ethic_committee_for_research_involving_human_subject-39931?L=e

STUDENT STATUS IN IGIMS SYSTEM

CONTINUE
Good Standing
PROBATION
Resubmit Thesis for examination
CGPA >=2.50 and <3.00
GS-11 TM for current semester and no TM previously
TERMINATED (GB)
CGPA < 2.50
CGPA >=2.50 and <3.00 for two consecutive semester
GS-11 TM twice
Fail CE twice
Obtained gred F twice for COMPULSARY (YW) course
Fail VIVA
TERMINATED (Exceed Duration)
Exceed duration of study
TERMINATED (Fail to take CE)
Fail to take CE after 5th Semester (PhD only)
THESIS SUBMITTED
Submit GS15a form
Submit GS15b form
COMPLETED
For **WITHOUT THESIS** students :
Have taken all required credits
Obtain CGPA at least 3.00
Pass all courses taken at the final semester (at least 'D')
Study Scheme (GS-05b) has been APPROVED
Fullfill Bahasa Melayu requirement (for international student except INDONESIAN and BRUNEIAN)
For **WITH THESIS** students :
Have taken all required credits
Obtain CGPA at least 3.00
Pass all courses taken at the final semester (at least 'D')
Has submitted GS16a form

Fulfill Bahasa Melayu requirement (for international students except INDONESIAN and BRUNEIAN)
SUSPENDED
Does not fulfill English entry requirement after two semesters
DROPPED
Did not come back with English proficiency after two(2) semesters being SUSPENDED.
Fails to register by the second week of the semester
Account status is still UNPAID after 21 day the semester started
PROVISIONAL
Does not fulfill English entry requirement
DEFER
Deferment approved for the current semester

For inquiries, please contact:

Deputy Dean (Graduate Studies and International)
Faculty of Educational Studies
Tel: +603 - 97698111
E-mail: educ_tdps@upm.edu.my

Correspondence Address:
Faculty of Educational Studies
UPM Serdang
Selangor Darul Ehsan, Malaysia

Website
www.educ.upm.edu.my

Online Application/ Student Portal
www.sgs.upm.edu.my

SECOND SEMESTER 2023/2024