

## **Industry-based Project for FCE4809 Teaching Practicum in the Major Field and FCE4810 Teaching Practicum for Second Option due to the COVID19 Outbreak**

### **A. Important Dates**

1. Teaching Practicum in school (completed):  
Group A: 17<sup>th</sup> February 2020 until 15<sup>th</sup> March 2020 (4 weeks)  
Group B: -
2. Assignments for Industry-based project:  
Group A: 8<sup>th</sup> June 2020 until 9<sup>th</sup> August 2020 (8 weeks)  
Group B: 8<sup>th</sup> June 2020 until 6<sup>th</sup> September 2020 (12 weeks)
3. Deadlines for Supervisors and Mentor Teachers to submit marks:  
Group A: 19<sup>th</sup> August 2020  
Group B: 16<sup>th</sup> September 2020

Throughout the 12 weeks of Teaching Practicum, trainee teachers have to follow instructions from school administrators regarding the teaching and learning process (including online teaching) and other matters related to duties in school. Trainee teachers will also be guided and mentored by supervisors and mentor teachers.

### **B. The project encompasses 3 assignments:**

#### **Assignment 1: Lesson Planning (20%)**

- Produce lesson plans for online teaching by applying meaningful teaching and learning concepts and models and using appropriate approaches, strategies, methods and activities for online teaching and effective pedagogy.
- The supervisor of the Major field will assess the lesson plan for **ONE** lesson for the Major subject, and the Supervisor for the Second Option (Minor) will assess the lesson plan for **ONE** lesson for the Second Option subject for every trainee teacher. Each lesson plan must contain at least **ONE** of the following strategies;
  - Contemporary Methods and Techniques in the respective fields
  - Cooperative Learning

- Blended Learning
  - Flipped Classroom
  - Project Based Learning
  - Inquiry Based Learning
  - Differentiated Learning
- Trainee teachers have to submit their lesson plans to the respective supervisors via email, or using other suitable online platforms as instructed by the supervisors.
  - Lesson plans must be submitted along with appropriate teaching aids for online teaching such as video recordings, youtube links, and power-point slides.
  - Supervisors will assess the lesson plans using the Evaluation Form provided.
  - Assessment weightage is 20%.

### **Assignment 2: Online teaching (50%)**

- Trainee teachers will carry out online lessons based on the lesson plans prepared for Assignment 1. Therefore, the lesson plans must be submitted to the supervisors and mentor teachers before the lessons are carried out.
- Online teaching will be carried out synchronously (real time) using video conferencing apps such as google hangout, webex, zoom and skype.
- The online teaching using video conferencing will be attended by the trainee teacher, several students, the mentor teacher and the supervisor.
- The duration of the teaching and learning session is around one hour.
- The teaching session does not have to follow the class timetable.
- Trainee teachers are responsible for contacting the mentor teachers and supervisors, and scheduling a suitable date and time for the online teaching session with some students, the respective mentor teacher and supervisor.
- If, for unavoidable reasons, the mentor teacher and/or supervisor are/is unable to attend the video-conferencing session, the trainee teacher can record the session and e-mail it to the mentor teacher and/or supervisor to

be assessed, or use other online platforms as instructed by the mentor and/or supervisor.

- If the trainee teacher is unable to carry out synchronous video conferencing due to unavoidable reasons (such as problems with data, internet access or use of device), trainee teachers can carry out the lesson using asynchronous methods using online apps such as google classroom, edmodo, telegram and whatsapp.
- Evidence of the asynchronous online lessons must be sent to the supervisors and mentor teachers.
- Online teaching must be evaluated at least **ONCE** for the major subject and **ONCE** for the second option subject.
- Supervisors and mentor teachers will assess the online teaching using the Evaluation Forms provided.
- The assessment weightage is 50% (10% by the mentor teacher and 40% by the supervisor).

### **Assignment 3: Self-reflection Written Report and Oral Presentation (30%)**

- Prepare a self-reflection written report and a video-recording of the oral presentation of the teaching practicum experience from weeks 1 to 4 which is the teaching practicum period before the enforcement of the Movement Control Order (MCO), and the experience of carrying out online teaching.
- For the students in Group B (5 students), who have not started their teaching practicum before the MCO was enforced, the self-reflection report is based on the experience of doing online teaching.
- Other than the written report, trainee teachers also have to do a video recording of their self-reflection presentation. The presentation must not exceed 15 minutes. Trainee teachers can use power-point slides or other visual aids/presentation tools to support the oral presentation.
- The written self-reflection report and video recording of the self-reflection presentation must be submitted to the supervisor via email, or using other suitable online platforms as instructed by the supervisor.

- The supervisor will assess the written report and oral presentation using the Evaluation Form provided.
- The assessment weightage is 30% and evaluation will be done by the Supervisor of the Major field. However, for students in the Bachelor of Education (Guidance and Counselling) program, evaluation will be done by the Supervisor for the Second Option.