



**MASTER OF EDUCATION IN  
(TECHNICAL AND VOCATIONAL EDUCATION)  
(FLEXIBLE MODE)  
FACULTY OF EDUCATIONAL STUDIES  
UNIVERSITI PUTRA MALAYSIA**

Candidates are invited to pursue a Master of Education (Technical and Vocational Education) (flexible mode), which will be carried out during Malaysian school holidays. Lectures are conducted in the form of face-to-face interaction at the UPM Serdang campus and supported by blended learning approach using PutraBlast learning system. This programme with flexible mode is offered every semester by the Faculty of Educational Studies.

The aims of the Master of Education in Educational Administration programme is to produce:

- i. professional degree in various job settings in the field of technical and vocational education.;
- ii. professional who practice lifelong learning to develop their own talents and potentials;
- iii. professional who are capable of conducting research and development in the field of technical and vocational education.

At the end of the program, students are able to:

- i. Apply and integrate knowledge regarding current research issues in the field of Technical and Vocational Education;
- ii. Apply research techniques to obtain, interpret and develop knowledge in the field of Technical and Vocational Education;
- iii. Demonstrate the ability to communicate, lead and collaborate in building new knowledge to enhance the the field of Technical and Vocational Education;
- iv. Synthesize knowledge and engage in problem solving and scientific skills to improve the administrative practice in the education system.
- v. Demonstrate the ability to work as a professional administrator who builds knowledgeable learning organizations in the future.
- vi. Design and conduct research professionally and ethically in the field of Technical and Vocational Education;
- vii. Continuously, gradually and collectively develop general knowledge and talents as well as personal potential amongst educational institution staff.

Entry requirement

- The applicant should possess a Bachelor's degree (with honours) in a relevant field with a minimum CGPA of 3.00, or
- The applicant should obtain a minimum CGPA of 2.75, and he/she can also be accepted into the programme subjected to a minimum of three (3) years working experience in relevant field, or

- The applicant should obtain a minimum CGPA of 2.75, and he/she can be admitted into the programme subjected to any other requirements specified by the Faculty, or
- The applicant should obtain a minimum CGPA of 2.50, and he/she can be accepted into the programme subjected to a minimum of ten (10) years working experience in relevant field.

Implementation of the programme is as follows: -

Students registered for this programme are subject to the 2003 Universiti Putra Malaysia (Graduate Studies, Rules 2003) Rules [Revision 2015-2016]. This programme is implemented during the Malaysian school holidays each year. Student admission is made every first semester and second semester of the academic year.

In this program, students will register at the beginning of the semester simultaneously with the admission of other students in the campus. Students will get access to learning materials and assignments through PutraBLAST. The examination period is based on the academic calendar set by the UPM Graduate School.

Lecture is carried out daily during weekdays of school holidays (i.e., Monday to Friday). The teaching approaches are in the form of interactive lectures and blended learning.

The duration of daily lectures is as follows:

8.00 am to 11.00 am

11.30am to 2.30pm

3.00 pm to 6.00 pm

Post-graduate tuition fees:

	1st SEMESTER (upon registration)	2nd & subsequent SEMESTERS	No of Credit	Fee per credit
Local students	RM1,250	RM1,000	40	RM200
International students	RM2,300	RM2,050	40	RM350

#### **ONLINE SYSTEM URL:**

**<http://sgsportal.upm.edu.my:8080/sgsportal/>**

[http://www.sgs.upm.edu.my/prospective\\_students-2964](http://www.sgs.upm.edu.my/prospective_students-2964)

For further information, please contact:

**DR. RAHIMAH JAMALUDDIN**

Graduate Programme Coordinator (Technical and Vocational Education)

Faculty of Educational Studies

Universiti Putra Malaysia

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<b>SEMESTER</b>	<b>SCHOOL HOLIDAYS</b>	<b>THIRD COHORT</b>
Sem 1 2019/2020 (RM3050.00)	END OF YEAR SCHOOL HOLIDAY 26 NOV 2019 (TUE) – 18 DEC 2019 (WED)	<b>3 courses (9 credit)</b> ERS5900 Research Methods TVE5003 Assessment in Technical and Vocational Education TVE5004 Career in Organization
Sem 2 2019/2020 (RM2800.00)	TERM 1 SCHOOL HOLIDAY 2020	<b>3 courses (9 credit)</b> TVE5000 History and Principles of Technical and Vocational Education TVE5001 Administration of Technical and Vocational Education TVE5005 Comparative Studies of Technical and Vocational Education System OR TVE5200 Teaching Strategies in Home Economics
	MID YEAR SCHOOL HOLIDAY 2020	
Sem 1 2020/2021 (RM3600.00)	TERM 2 SCHOOL HOLIDAY 2020	<b>2 courses (4 credit)</b> ERS5977 Research Proposal Seminar EAD5007 Management of Education Information System
	END OF YEAR SCHOOL HOLIDAY 2020	<b>3 courses (9 credit)</b> ERS5950 Statistic EAD5810 Educational Policy and Planning TVE5002 Curriculum Design in Technical and Vocational Education
Sem 2 2020/2021 (RM2800.00)	TERM 1 SCHOOL HOLIDAY 2021	<b>2 courses (9 credit)</b> ERS5988 Dissertation TVE5090 Technical and Vocational Education and Training Internship
	MID YEAR SCHOOL HOLIDAY 2021	
<b>RM12250.00</b>		<b>CONVOCATION - NOVEMBER 2021</b>

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Please refer to our website for immediate information at [http://www.sgs.upm.edu.my/prospective\\_students-2964](http://www.sgs.upm.edu.my/prospective_students-2964) or you can contact any of Admission Unit's staff below for further information:

**A. STAFF RESPONSIBLE FOR MATTERS RELATED TO ADMISSION, APPLICATION STATUS & GENERAL ADMISSION INFORMATION**

Ms. Haryati Kamaruzzaman (Email: [k\\_haryati@upm.edu.my](mailto:k_haryati@upm.edu.my) ,Tel : +603-89464218) Mrs. Hafizah Mohd Isa (Email: [hafizahisa@upm.edu.my](mailto:hafizahisa@upm.edu.my),Tel: +603-89464223) Mrs. Rosmizawani Che Awang (Email: [rosmizawani@upm.edu.my](mailto:rosmizawani@upm.edu.my), Tel: +603-89464225)

**B. STAFF RESPONSIBLE FOR MATTERS RELATED TO DEFERMENT OF ADMISSION & GENERAL ADMISSION INFORMATION**

Mr. Mohd Firdaus bin Maswin (Email: [masfirdaus@upm.edu.my](mailto:masfirdaus@upm.edu.my), Tel: +603-89464225)

**C. VAL COORDINATOR**

Mrs. Shahana Mohamad Yunus (Email: [shahana@upm.edu.my](mailto:shahana@upm.edu.my), Tel: +603-89466048)

**D. ENROLLMENT**

Mr. Muhammad Shah (Email: [msas@upm.edu.my](mailto:msas@upm.edu.my) , , Tel: +603-89464225)

Please note our working hours is 0800 to 1700 from Monday to Friday and we regret the delay in reply over the non-working hours.

Operating Office Hours:

Monday - Thursday : 8.00 am - 1.00 pm; 2.00 - 5.00 pm

Friday : 8.00 am - 12.15 pm; 2.45 pm - 5.00 pm

Saturday & Sunday : CLOSED

Public Holiday : CLOSED

Registration Package for International

Students: <http://bit.ly/packageforinternationalstudents>

Registration Package for Local Students:<http://bit.ly/packageforlocalstudents>

Updated: July 10, 2019